

CITY OF MAX COUNCIL MEETING MINUTES

The Max City Council met on Monday, February 6, 2013 at 7:00 pm. Mayor Zabka and council members N. Schneider, S. Adams, C. Swanson and S. Fritel were present. Visitor Jody Gullickson attended.

Meeting called to order.

S. Swanson moved to approve and dispense with reading minutes from January's meeting. S. Adams second. Vote all aye. m/c/a.

First order of business, the 1st reading of the Dangerous and Abandoned Buildings Ordinance. S. Fritel moved to accept and approve the 1st reading. N. Schneider second. Vote all aye. m/c/a. Second reading will commence at the next council meeting. Mayor Zabka was appointed as the city's Building Administrator.

Nathan Amick presented to council a Memo Report and a map with the findings of the sewer system's Jetting and Televising done this past summer. Discussed were the most severe areas with damage, whether to replace or repair the sewer lines, as well as the water lines that still may need PVC, and funding options. Plans will be worked out in the coming months. Also, there is an issue with either the SCADA Control Panel, or the meter at the Water Tower still not reading accurately. Amick will do some troubleshooting, but it may be necessary for Sweeney Controls to examine and/or make repairs. Also presented to council was the application for funding through ND EPA for the Lead Service Line Inventory. N. Schneider moved to submit the application for funding. S. Adams second. Vote all aye. m/c/a.

Maintenance Items; Some council members and maintenance will start the water meter audit between February 17th and the 19th of February, to get accurate numbers for billing and/or meter replacements. Also discussed, was putting the enclosed trailer up for sale. S. Adams motioned to sell the trailer for \$4,500. N. Schneider second. Vote all aye. m/c/a.

Court Items; Finances were in the positive for January.

The auditor informed council that the Black Mountain Utility Billing should be ready by the March billing cycle. Also discussed, the GovCard Program option, to replace QuickBooks, that will give customers access to online bill pay. N. Schneider motioned to approve using GovCard for City Utility Customers. S. Fritel second. Vote all aye. m/c/a.

Civic Center Hall and Senior Center Rental Rates were discussed. S. Adams motioned to set Civic Center Rental Rate to \$125 with a \$75 refundable cleaning fee. N. Schneider second. Vote all aye. m/c/a. S. Adams motioned to set the Senior Center Rate to \$75 with a \$25 refundable cleaning fee. Vote all aye. m/c/a.

Applying for an AARP Grant was discussed to possibly repair or replace the porch, landscaping and wheelchair parking. C. Swanson motioned to apply for the grant. S. Adams second. Vote all aye. m/c/a. Mayor Zabka voiced his concerns about the safety of the senior center porch and stated that the city needed to replace it this spring regardless of grant funding, and council agreed.

Discussed was a raise for the auditor based on the Annual Performance Evaluation. N. Schneider motioned to approve an increase of \$2.50 an hour plus 3% COLA. C. Swanson second. Vote all aye. m/c/a.

BILLS TO PAY-FEB 2023

ENTITY	DESCRIPTION	AMOUNT
Absolute Comfort	Clogged Sinks	285.00
Aramark	Rugs and Supplies	284.10
Bank of North Dakota	Loan Interest & Adm Fees-Water Tower-Auto PMT Due 03/01/2023	2,250.00
Black Mountain Print Solutions	Billing Post Cards-1500 sheets-Use Debit Card to order	598.98
Circle Sanitation	Garbage Service	4,194.00
Don Krebsbach	Reimbursement for needed W-2 Envelopes	19.23
EFTPS	Payroll 941 Liabilities-Online	1,700.94
Ferguson Water Works	Parts for Meter Installation (Waiting for Invoice)	7.86
First District Health	Water Testing	30.00
GovCard	Payment Portal for City Utility Billing	199.00
Max Farm Services	Fuel Costs	787.61
MDU	City Natural Gas Utility	1,237.04
Menards	Fluorescent Lights and part for fixture-Civic Hall	151.51
Microsoft Office Cloud	Monthly fee-Auto paid from Debit Card	1.99
Municipal Judge	FEB 2023 Judges Pay	178.00
NorDak North Publications	Publishing	101.04
ND Municipal Judges Association	Dues	25.00
ND State Taxes	North Dakota Withholding for 2022 (Online PMT)	991.00
ND Workforce Safety	Workforce Safety Insurance	780.13
NPRW	Purchased Water	5,306.55
One Call	Locates	1.30
Ottertail Power Company	City Electric Utility	1,767.25
Reservation Telephone Company	Phone and Internet Utilities	402.70
Schocks Safe & Lock, Inc.	Keys	9.75
Sundre Sand & Gravel	Sand for Streets	848.76
US Postal Service	Postage- 2 rolls of stamps	120.00
Total		\$22,278.74

S. Fritel motioned to approve and pay the February 2023 monthly bills. C. Swanson second. Vote all aye. m/c/a

January 2023 Financial Reports were reviewed. S. Adams motioned to approve financial reports. S. Fritel second. Vote all aye. m/c/a.

Council directed the auditor to send delinquent account letters.

S. Adams motioned to approve to purchase office supplies. N. Schneider second. Vote all aye. m/c/a

N. Schneider motioned for the meeting to adjourn. S. Adams second. Vote all aye. m/c/a

Meeting adjourned. Due to scheduling conflicts the next council meeting will be held on Thursday, March 2, 2023 at 7:00 pm.

Aaron Zabka, Mayor

Anita Porter, Auditor