

Max Council Meeting Minutes

Max City Council met October 02, 2023 at 7 pm. Mayor Zabka and council members Swanson, Adams, Fritel and Vert present. Visitors in attendance were Bradly Lawrence, Melissa Larwrence, and Bonnita LeMere.

Meeting called to order.

Adams motioned to approve and dispense with reading of the minute from September, 2023. Fritel second. Vote all aye. m/c/a.

Bradley Lawrence presented to council the reasons they placed a recreational vehicle behind their home for his parents, and little brother to live in as permanent housing. He also presented the circumstances that led them to believe they had permission. Council heard from Kathy Huettl regarding the matter. Mayor Zabka explained councils' position, and where and how ordinance guidelines were not met. Zabka informed them that the city will consult with the city attorney regarding the matter.

P & Z: Huettl presented her recommendations for a building permit for Darryl Saylor to build a shop on parcel No. 7630010025200 located in section 10, block 150, lot 87. Swanson motioned to approve the permit. Adams second. Vote all aye. m/c/a. Huettl also expressed concerns about tall grass, noxious weeds, and rodent concerns at parcel #763001002560000, pt of NW SW 150 x 150 ft, 10-150-83. Council directed the auditor to send a letter to the owners.

Amick from Ackerman-Estvold informed council he is trying to contact someone in Houston, the headquarters, for the company using the city truck route about concerns in a couple areas of the road due to high truck traffic. Amick also informed council that the Asbestos Sampling for the house located at block 9, lots 5-6 that needs tore down, will cost around \$1500. Swanson motioned to pay the costs and to move forward with the inspection. Vert second. Vote all aye. m/c/a. Putting the lots up for bid is tabled until after the results come back. Discussion was held about Amick performing a water billing analysis for the city. Swanson motioned to approve. Fritel Second. Vote all aye. m/c/a.

Maintenance, Dave Songstad, standing in for Krebsbach requested needed oil changing supplies for city vehicles and equipment. Adams motioned to approve the purchases. Swanson second. m/c/a. Discussion was held about the plumbing for meters still needed at a residence, and the museum. It is determined from Ordinance 70, that property owners are responsible for those costs for plumbing. Council suggested getting an estimate for the museum, and directed the auditor to send a letter for the residence where the plumbing is needed to install a meter.

Municipal judge not in attendance. Auditor presented the court report that indicated citations are in the positive this month. Swanson tried to reach the Sherriff in regards to asking him to appear at a council meeting to discuss the Sherriff's contract. He will continue to try to make those arrangements. Contract tabled.

Council discussed prices for the dirt at the landfill. For clay top soil, \$225 for End Dump, \$300 for Side Dump, 3.75 yd-bucket \$125 per bucket with \$25 per bucket for each time after, and U-Haul \$7 at ton. Black top soil, \$350 for End Dump, Side Dump \$550, a 3.75-yd bucket for \$175 for the 1st bucket, with \$50 per bucket each time after. Fritel motioned to approve the prices and advertise. Adams second. Vote all aye. m/c/a.

Girl Scout group requested free use of the hall one time a month. Swanson motioned to approve. Adams second. Vote all aye. m/c/a.

The uncollected property tax report from McLean County was reviewed.

Signers are needed for the Menard's account for next year. Council discussed Fritel, Krebsbach, and Songstad should be appointed. Swanson motioned to approve. Adams 2nd. m/c/a.

Council discussed who would attend the upcoming McLean County court hearing, in the Narum case. Mayor Zabka and the Auditor will attend.

Council discussed the concrete needed for the porch and steps of the senior center. It is council consensus to do the repairs themselves. Adams motioned to purchase concrete and needed supplies. Fritel second. Vote all aye. m/c/a.

Special Assessments for money owed to the city for mowing and city utilities are to be submitted to the county on November 1st. Swanson motioned to approve sending letters. Fritel second. m/c/a.

The DEQ reports for the landfill and Sanitary System were reviewed. It is recommended to put a fence around the lagoon, spray weeds, and for maintenance to renew training. The landfill is in compliance with no recommendations.

Bills to be paid in October, 2023 were submitted. Swanson motioned to pay bills. Vert second. Vote all aye. m/c/a.

BILLS TO PAY-September 2023

ENTITY	DESCRIPTION	AMOUNT
Acme Tools	New Weed Trimmer	129.00
Aramark	Rugs and Supplies	318.80
Circle Sanitation	Garbage Service	4,113.60
EFTPS	Payroll 941 Liabilities-Paid online	1,142.66
Farmer's Union Oil	Plow Truck Tire Replacement	649.44
First District Health	Water Testing	30.00
Max Farm Services	Fuel Costs-Estimated	689.59
McLean County Sherriff's Dept.	Police Protection	2,685.52
MDU	City Natural Gas Utility	85.40
Menards	Paper Towels & Curb Stop Marker Flags	40.26
Microsoft Office	Cloud Storage-paid online	1.99
Midwest Dragline	Pond Project	18,002.00
Municipal Judge	June 2023 Judges Pay	178.00
NPRWD	Purchased Water	4,660.80
NorDak North Publications	Publishing-Estimated	189.78
One Call	Locates-14	5.95
Ottertail Power Company	City Electric Utility	1,006.27
Paul Fowler	Street Sweeper Repair	313.00
Reservation Telephone Company	Phone and Internet Utilities-Online PMT-Estimated-waiting on the bill	405.00
US Bank	Interest on Street Imp Bond	1,235.00

US Postal Service	2 rolls of post card stamps	102.00
	Total	\$35,984.06

Discussed was the need to transfer money from the General Ledger account for the Street Improvement Bond interest payment due at the end of October, and to bring the balance up to Money Market account requirements. Adams motioned to approve the transfer. Vert second. m/c/a.

Financial reports were submitted. Adams motioned to approve. Fritel second. m/c/a.

Council directed the auditor to send delinquent account pink slips and/or shut off notices as needed. Swanson motioned for meeting to adjourn. Fritel second. Vote all aye. m/c/a. Meeting adjourned

The next council meeting will be held on Tuesday, November 7th, at 7pm.

Aaron Zabka-Mayor

Anita Porter-Auditor