

CITY OF MAX COUNCIL MEETING

Max City Council met Monday, May 2, 2022. Mayor Boedicker and Council Members N. Schneider, S. Adams, N. Gullickson, and R. Westman were present. Visitors attending: Nathan Amick from Ackerman-Estvold, Don Krebsbach, Jody Gullickson, Warren Huettl, and Craig Smith.

Meeting called to order at 7:00 pm. N. Gullickson moved to approve and dispense with reading previous meeting minutes; S. Adams second. All vote aye. m/c/a.

N. Amack updated the city on the water tower SCADA report, reading skewed because of low water. SCADA is now running properly. All reporting for the American Rescue Plan is complete at this time. NPRW has no commitment on Gens to move water closer to the city at this time.

Council discussed the upcoming dates for City Cleanup. Set dates are 5/14, 5/28, and 6/11. Free Landfill time is set for 10:00 am to 2:00 pm on those dates. Auditor to put the announcement and beautification reminder on Utility invoices. N. Gullickson will purchase flowers for the city and the costs will be reimbursed by the AARP Grant. Mayor Boedicker will move forward on acquiring the city credit card. Council discussed the need to replace some file cabinets, possible new visitors chair in the Auditor's office, organizers, and closet shelving. Council will revisit this at a later date.

Discussed was the need for a new Admin to be assigned to the Intuit QuickBooks accounts. N. Gullickson moves to remove the previous Auditor, Christy Narum as Admin, from the Intuit QuickBooks accounts, and designate Anita Porter, who handles all of the city's operational finances, as the Admin for all Intuit QuickBooks accounts. R. Westman second. All vote aye. m/c/a.

Maintenance items discussed. Flooring and supplies are in and ready for install in the Civic Center. Prep for city hall to be painted will start in upcoming days. Curbside pick up will be available for tree piles on residents' property around the city. D. Krebsbach will be making a trip to Ferguson in Bismarck to acquire new water meters for replacement this spring. Council discussed the need for a water tank to be installed in the City Maintenance Truck for grounds maintenance. N. Schneider will look into donating the tank, and D. Krebsbach will look into the cost of a pump. Council will revisit after pricing.

Monthly Financial reports and bills to pay were reviewed. N. Gullickson moves to accept financial reports and pay bills. S. Adams second. Vote all aye. m/c/a.

NPRW	Purchased Water	5,007.00
Swanston Equipment	Hoses and Maint/skidsteer	715.64
Eide Baily	Financial Audit	6,645.48
Ackerman Estvold	City MNGMT & engineering Fees	320.00
Butler Cat	Loader/hose and maintenance	336.00
McleanCounty Sherriff's Office	Public Safety	3533.51
Aramark	Supplies on 4/7/2022 and 4/21/2022	240.44
Circle Sanitation	Garbage Service	4,350.10
Menards	Bldg. Maintenance	542.48
Ottertail Power	Electric Utility	1,376.43
Absolute Comfort	Furnace Repair for City Hall	183.09
First District Health	Water Testing	25.00
EFTPS	Payroll Liabilities	1715.67

Immense Impact	Website Yearly Fees	565.95
Dakota Fire Extinguishers	Annual Service-City Hall, Museum, Library	298.36
MDU	City Natural Gas Utility	613.79
RTC	City Phone & Internet Utility	399.97
D & L Automotive	Filter & Bulbs	\$9.27
Carpet Patrol	City Hall Carpet Cleaning	425.64
Nordak North Publications (BHG)	Publishing Costs	168.46
Total		\$23,122.28

N. Gullickson motions to transfer \$250 to the Street Maintenance Refund Improvement Bond Account to avoid monthly fees. R. Westman second. Vote all aye. m/c/a

N. Gullickson motions to approve the purchase of needed office supplies. S. Adams second. Vote all aye. m/c/a.

Employee evaluations will be done this month, and N. Schneider motions to hire Craig Smith for the Seasonal/ Maintenance position with a wage of \$16/hr. S. Adams seconds. Vote all aye. m/c/a

Delinquent City Utility accounts were discussed. N. Gullickson moves to send 1st and 2nd notices. S. Adams second. Vote all aye. m/c/a

S. Adams motion for meeting to adjourn. N. Schneider second. Vote all aye. m/c/a

Meeting adjourned...Next City Council meeting scheduled for June 6, 2022