

The Max City Council met Monday, March 6, 2017, at 7pm. Mayor Joel Hauf and Council members Randy Swanson, Nathan Schneider and Jon Hauf were present. Visitors included Keith Wenger and Richard Gullickson, Maintenance; Joe Huettl, Kathy Huettl

Meeting called to order. Jon Hauf moved to approve and dispense with reading minutes from previous meetings; Schneider second, all voting aye, MC.

Council heard from Huettl, P&Z. There will be a Public Hearing March 20<sup>th</sup> at 7pm at Max Fire Hall regarding Tim & Denise Krebsbach's request to change their property on Lots 1,2,3 Wilcox Addition, Max (606 Main St) from residential to commercial. This Public Hearing is to consider all testimony regarding this zoning change. Council learned they plan to put a storage unit on this property. Also noted, Karen Berg's term for P&Z will expire June 30<sup>th</sup>. Council will need to appoint a new P&Z member. Any interested citizen can contact a member of the P&Z, council, or auditor. The conditional use permit at OSLC was discussed. The city will need to send a letter to renew their Conditional Use Permit for the daycare and collect the required fee.

Truck parking had no movement and will be taken off the agenda at this time. Black Mountain software update was given and all bank accounts were moved over to Garrison State Bank. Schneider motioned to approve the purchase of a lateral file cabinet from Global Industrial, Swanson 2<sup>nd</sup>, all aye MC. Council received 2 letters of intent for the open City Council position. They will hold a special meeting on Tues 3/14 at 7pm to visit with each interested party and also will discuss the employee handbook at that time. Insurance agent will be coming mid-March to update all policies for the City. Council received the website contract from Klemetsrud for April 2017-March 2018. It was recommended we update social media more and continue to keep the website current. Swanson motioned we approve the website contract, Jon Hauf 2<sup>nd</sup>, all aye, MC. Spring Cleanup will be May 20<sup>th</sup> where there will be a free dump day. The city will work with the school to coordinate a clean-up effort around this time.

Council reviewed correspondence: NPRWD is holding their annual meeting March 13. McLean County Sherriff's department gave each city a letter with the new guidelines of special events within the city that need security be there. This letter will be available on the website [www.maxnd.com/police-department](http://www.maxnd.com/police-department) .

Council discussed maintenance items: Scaffolding was purchased but not prior approved. Council discussed this with Wenger going forward. Swanson motioned to approve the purchase of the Scaffolding, Jon Hauf 2<sup>nd</sup>, all aye, MC. Wall and ceiling patching has started and will be painting within the week. Snow Plow receipt was received from the repairs and it showed the parts/labor breakdown. Council recommends the snowplow be stored inside as much as possible and washed down to prevent issues. Bobcat snow blower has still not been received from Bobcat of Mandan. Council stated if it has not been received by the end of the week to cancel the order and request our money back. The recycle trailer needs to be insured and auditor to fax agent the information ahead of time to add it to the policy so it can be used for recycle items. Wenger told council that he sent his letter to the Health Department for certification but it is booked at this time. He is waiting to hear back from them when he can take his certification.

Council reviewed financial report, Swanson motioned to approve, Schneider second, all aye, MC. Also reviewed was delinquent water accounts; and court report.

In open discussion the Swanson motioned to approve the request to destroy old documents that follow the document retention procedure, Jon Hauf 2<sup>nd</sup>, all aye, MC. Documents will be taken to Minot for shredding. Council has been getting comments regarding some kids at the recycle shed who have been messing around. This will be watched going forward. Huettl asked council the procedure on alcohol at private party vs public party. Also noted was the hours change at the Max Café and that they will be serving food in the bar area where they will allow children. Council will review the ordinance to make sure there is not conflict of ordinance. She also noted Civic Club will be having a Street Dance during the Rodeo in August. Civic Club is also looking at the option of an electronic sign at the entrance of Max and they wanted council to be informed and see if there was any money to pledge for it. At this time nothing was decided. Schneider suggested the city pay for the electric bill for the work done to accommodate the food pantry in the Youth Center. Council consensus to pay that bill. Schneider also mentioned the possibility of the city getting a debit card for certain pre-authorized purchases in the future instead of reimbursements-Klemetsrud will look into this. It was noted the employee handbook will be discussed at the special meeting next week and that they will look at the option of paid time off and paid holidays for full time employees.

The next regular council meeting will be held on Monday, April 3, 2017 at 7:00 pm. Schneider moved to adjourn meeting, Swanson, meeting adjourned.

Joel Hauf, Mayor

Katherine Klemetsrud, Auditor