

Max council meeting was held on May 03, 2024 at 7:00 pm. Mayor Zabka and council members Swanson, Adams, and Fritel were present, Vert absent. Visitors in attendance were Susan Moreno, Bradly Lawrence, Bonnita Lemere, Melissa Lawrence, Ray Iverson, Jody Gullickson, Catherine Turcotte, Braden Janz, and Emily Weigel.

Meeting called to order.

Swanson moved to approve and dispense with reading minutes from April, 2024. Fritel second. Vote all aye. m/c/a.

Council heard from Bradly Lawrence and Bonnita Lemere in regards to the Recreational vehicle, located on their property. They informed council that they are looking for another residence and property to purchase out of town, in the area. They asked council for an extension of one year to move the unit. Mayor Zabka stated that council needs to consider their neighbors and community input and the ordinance violations. It is council's consensus, that since a 6-month deadline had already been given, that a 3-month extension with an August 01, 2024, deadline is sufficient. Adams motioned to approve. Swanson second. Vote all aye. m/c/a. Bonnita Lemere asked if they had to move their shed. She said that she believes it is within the limits of the set-backs as stated in the Planning & Zoning Ordinance, and would like to not fined. Zabka informed her that council will look into it, and make that decision based on their findings.

Susan Moreno discussed with council her concerns about the new proposed bylaws. She mentioned that the City of Max needs to send a city representative to vote at the Annual Meeting to be held in June, on behalf of the City of Max. Auditor presented council copies of the bylaws, and the designation form from NPRWD. Swanson motioned to appoint Fritel as the designated person to represent and vote at the annual meeting. Adams second. Vote all aye. m/c/a. Council discussed that there is a meeting here in Max on May 08, 2024, at 7:00 pm. Fritel plans to attend.

Jody Gullickson discussed with council the plans for the service window for the Auditor's office. Discussed were the number of bids needed. Council determined that we should have 3. Zabka will look into the costs of the window, preferably a locking roll-up type. Council will determine a budget and make a decision based on bids at the next meeting. Tabled. Also discussed is a water leak near the Insurance office door from the roof. Council will examine it. Also mentioned was how nice the office looks. Council expressed their appreciation to the Red Light for donations through gaming for the office from American Legion Post 91, and to Southside Lounge for obtaining a donation from Douglas Sportsman's Club for Rugs and cleaning supplies.

Iverson asked for permission to reface the roof area of the museum and install a new sign. He is working to obtain donated funds for the project. Council requested he get more than one bid. Council informed that as long as the Museum Board agrees, and determines the funds are sufficient, and the expense is not on the tax payers, the city has no issues. Also, Iverson informed council that he has his 501 3C and insurance in place for the Lord's Savior Food Pantry.

Braden Janz discussed water issues causing road damage on the south side of 4<sup>th</sup> Ave by where they enter their premises. Council informed they were aware of some issues on the North End as well. Council will examine the areas of concern and try and get them mapped out to determine what should be done. Tabled until further information is obtained.

Maintenance discussed the rain causing issues at the landfill, and gravel is needed for that and other road issues. Fritel motioned to approve purchasing gravel. Adams second. Vote all aye. m/c/a. Discussed was bringing in summer help. Council will determine an exact date, after some information is gathered from the Unemployment Dept. and the city attorney. Swanson enquired about a decision for Crack Sealing to be done this year. Krebsbach informed that the black city pick up is not capable of handling the sealing equipment. It was determined by council that it would be best to rent a U Haul to use. and that each year a rotating ½ of the town schedule would be more efficient, and affordable. Swanson motioned for maintenance to start the Crack Sealing in late May. Fritel second. Vote all aye. m/c/a.

Presented were the costs for content insurance for the Museum. The premiums are annual, and the cost is about \$1.00 per \$1,000 of coverage. Adams motioned to approve purchasing \$50,000 of coverage. Fritel second. Vote all aye. m/c/a.

Discussion was held about redoing the porch and wheelchair ramp at the senior center. Council directed Krebsbach to get bids. Tabled until next meeting.

The 2025 Annual Law Enforcement Agreement was presented. Tabled until talks with the Sherriff's Dept. can be held.

Auditor presented the Annual 2024 Records Retention Schedule to submit to the state. Swanson motioned to approve. Adams second. Vote all aye. m/c/a.

Council discussed the rising contractor costs to repair water, storm sewer, and sanitary sewer issues. There are culverts that tend to need unplugged in the spring, and several curb stops need replaced. Also, major sanitary sewer repairs will need to be addressed in the next few years. Councils' consensus is that ways to finance current issues, and future repairs need to happen through more investment, especially the sanitary sewer. Adams moved to approve and adopt a resolution to raise the Sewer Fees by \$5, and the Basic Water Fees by \$5, to equally distribute the costs. Swanson second. Roll call vote, Swanson, Adams, and Fritel vote aye. Vert absent. Resolution passed and adopted.

The auditor presented council with an extensive list of properties that are of concern to residents with junk accumulations. Council will determine what the ordinance defines as legitimate problems and decide what actions need taken and direct the auditor on how to proceed. Council discussed dates to schedule for free landfill use, and agree on July 27<sup>th</sup>, and September 14<sup>th</sup>. Adams motioned to approve. Swanson second. Vote all aye. m/c/a.

Swanson moved to approve and adopt the McLean County Independent as the City of Max official newspaper. Adams second. Roll call vote, Swanson, Adams, and Fritel voting aye. Vert Absent. Resolution passed and adopted.

Bills were presented to be paid in May, 2024. Swanson moved to approve. Fritel second. Vote all aye. m/c/a.

ENTITY	DESCRIPTION	AMOUNT
Beal Law Office	Attorney fees for museum, Haveluck, Food Panty & Agreement	785.00
Carpet One	Office Carpet and Glue Paid in April	560.00
Carousel Checks	Deposit Books-Paid in April	74.43
Circle Sanitation	Garbage Service Contract	4,170.75
Dakota Fire Extinguishers	City Hall & Other, Museum, Senior Center	249.27
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) April 2024	899.51
First District Health	Water Testing	30.00
G & P Commercial Sales	Kitchen Cloths, Towels, & Urinal Supplies	193.36
Water & Municipal Impact	City Website Annual Fee	665.00
Johnson's Renovations & Flooring	Carpet Installation & Base Trim Paid in April	1,050.00
Max Farm Services	Fuel Costs	222.97
McLean County Sherriff's Dept.	Police Protection	2,685.52
MDU	Natural Gas Utilities	368.98
Menards	Senior Center faucet & janitorial supplies INV #54955, 55194	237.13
Menards	Office Project-1 gallon of paint and spray texture INV 55271, 55657	88.86
Microsoft Office	Cloud Storage-paid online	1.99
Municipal Judge	January 2024 Judges Pay	178.00
NPRWD	Purchased Water	4,543.95
Office Max	Ergonomic Keyboard (WSI grant) Paid in April	60.50
One Call	Utility Locates	6.50
Ottertall Power Company	Electric Utilities	1,619.05
QuickBooks	January Subscription	127.50
Reservation Telephone Company	Phone and Internet- phone line & internet rewire & regular bill	484.43
Rolling Hills Lumber	Office Remodel-Joint Compound	9.44
Rough Rider Industries	Office Furniture Two Checks \$4210.00 & \$2243.00	6,453.00
Semchenko Electric	Office Lighting	52.50
Shawn Fritel	Reimbursement for supplies	131.02
Staples	Ergonomic Foot Rest (WSI Grant) Paid in April	30.09
Uline	Kitchen Runner Mat Paid for in April	236.30
US Postal Service	1 Roll Post Card- 1 Roll Regular Stamps-	121.00
Total with items paid in April		26,465.05
Actual total to pay in May		24,692.95

Financial reports were presented. Adams moved to approve. Swanson second. Vote all aye. m/c/a.  
Swanson moved to approve purchase of needed office supplies. Adams second. Vote all aye. m/c/a.

Delinquent water accounts were discussed. Council directed the auditor to send pink slips, and post shut off notices as needed.

Adams motioned for meeting to adjourn. Fritel second. Vote all aye. m/c/a.

Due to scheduling conflicts, the next Max council meeting will be held on June 10, 2024, at 7:00 pm.

Aaron Zabka, Mayor

Anita Porter, City Auditor