

The Max City Council met Monday, August 04, 2025 at 7:00 pm. Mayor Zabka and council members; Swanson, Fritel, Adams, and Westman were present. Visitors in attendance; Attorney Stephen Fetch, Attorney Ashely Beall, Dawn and Olivia Klein.

Mayor Zabka called the meeting to order.

Westman moved to dispense with reading and accept July meeting minutes. Swanson second. Vote all aye. m/c/a.

Discussion was held regarding tree trimming measurements, between Ashley Beall, the attorney for the city, and Stephen Fetch, the attorney for the Kleins. Agreements were made for our city engineering firm, Ackerman-Estvold, to measure the triangle line of site at the corner of Carvell St. and 7th Ave. Ackerman-Estvold will update attorneys, and council with their findings in the next couple of weeks. The next steps will be determined, based on Ackerman-Estvold's recommendations. Tabled until next meeting.

Court report presented. Citations received were \$65. Updates on the Pit Bulls in town are two dogs have been removed from the Max city limits, and the court is awaiting DNA testing results for two others.

A building permit extension was presented for a Pole Barn, cold storage building, to be built at Section 10 Block 150, Lot 83. Adams motioned to approve. Westman second. Vote all aye. m/c/a.

A fence permit was presented for a fence to be built at Lots 7, 8 of Block 23. Swanson motioned to approve. Fritel second. Vote all aye. m/c/a.

Maintenance informed council that the company that came to do the sonar on our lagoon, could not get the boat in the water because it is too steep of an incline. Maintenance will look into getting something built that will allow the boat access. Requested were new flags and poles to replace what is damaged and tattered from wind. Adams motioned to approve. Westman second. Vote all aye. m/c/a.

Discussed were the estimates received for a roof for city hall, and the senior center. Council requested bids to be obtained for both metal and shingles for city hall, and directed the auditor to check with Top Roofing to see if anything changed regarding their first estimate for the senior center. Tabled.

Discussion was held regarding the property across HWY 83 with the city attorney. A physical address for the owner has been located. The attorney suggests sending a Sherriff to deliver. Council consensus is for the auditor to contact the Ward County Sherriff's office to serve the letter.

A transfer in the amount of \$16,875 is needed from the General Ledger Account to the Water Tower Account, for the automatic payment coming up at the end of August. Swanson motioned to approve. Fritel second. Vote all aye. m/c/a.

Council commenced with the 2nd and final reading of the Parking Ordinance No. 2025-1. Fritel motioned to approve the reading and adopt the ordinance. Westman second. Vote all aye. m/c/a.

Bills to pay in August were presented. Westman motioned to pay the bills. Adams second. Vote all aye. m/c/a.

BILLS TO PAY-AUGUST 2025		
ENTITY	Electric Utilities	AMOUNT
A1 Evans	Septic Service for lift station	500.00
Bank of North Dakota	Water Tower Loan - ACH Pmt	16,875.00
Beal Law Office PLLC	Quit Claim, ordinance and communication	2,574.96
Black Mountain Software	New meter reading software	630.00
Blue Cross Blue Shield of ND	Medical Insurance (Employer Portion)	1,000.00
Circle Sanitation	Garbage Service Contract	4,264.75
Core & Main		209.12
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) JUL	605.77
Farmer's Union Oil	Mower Blades	154.02
Ferguson Waterworks	IN #'s 0526679, 0527611, 0526831,0526652	1,036.80
First District Health	Water Testing	30.00
Gooseneck Implements	Mower Blades	37.89
Max Farm Service	Fuel Costs	358.38
McLean County Sherriff's Dept.	Law enforcement Contract	2,739.23
MDU	Natural Gas Utilities	84.31
Menards	Janitorial supplies and Parts	124.51
Microsoft Office	Cloud Storage	2.14
Municipal Judge	Monthly Pay	178.00
ND Rural Water Systems Association	Annual Dues (partial pmt) & ESRI Annual Fee	163.00
NorDak North Publications	Estimated, waiting on invoice	250.00
NPRWD	Purchased Water	2,734.70
One Call	Utility Locates	12.00
Ottertail Power Company	Electric Utilities	1,171.04
QuickBooks	Monthly Subscription	273.00
RTC	Phone Bill	409.00
Semchenko Electric	Senior Center thermostat, and Lift Station Electrical	11,582.10
Sign Solutions	Stop signs	218.49
Swanston Equipment	Parts-IN P72304	208.19
Seeney Controls Company	Water Tower Controls	5,165.92
US Postal Service	1 roll of post card stamps	61.00
	Totals	33,090.35
Best Buy	IPAD and warranty approved & purchased in July	444.18
Office Max	Envelopes, Paper, time cards approved & purchased in July	162.35
		606.53

The July Financial reports were presented. Swanson motioned to approve the financial reports. Fritel second. Vote all aye. m/c/a.

Delinquent accounts were discussed. Council directed the auditor to send pink slips and/or shut off notices as needed.

Swanson motioned for meeting to adjourn. Westman second. Vote all aye. m/c/a. Meeting adjourned.

The next regular city council meeting will be held on September 08, 2025 at 7:00 pm due to the first Monday falling on the Labor Day holiday.

Aaron Zabka, Mayor

Anita Porter, Auditor