

Max City Council met Monday, October 06, 2025, at 7:00 pm. Mayor Adams and council members; Swanson, Fritel, and Westman present. Visitor in attendance was Jessica Henne.

Pledge of Allegiance was recited.

Mayor Adams called meeting to order.

Swanson moved to approve and dispense with reading minutes from September. Fritel second. Vote, all ayes. m/c/a.

Jessica Henne updated council on some added plans for the Blast into Summer Event. Horse buggy rides behind the Red-Light, a kid's fishing event, and a bouncy house at the at the east end of Main Street. This would require blocking off more of Main Street and using the road behind the Red Light. Council agreed.

Municipal Court traffic fines are up because the state of North Dakota increased the amounts per mile over the speed limit.

A building permit was presented for Revertical, inc. to build a breezeway, at S Half Lot 8 & 9, Block 25. Westman motioned to approve. Fritel second. Vote all ayes. m/c/a.

Nathan Amick presented a map of all the unknown lead service lines. The city will be mailing out the annual letter by the end of October to people still listed.

Maintenance patched a large pot hole by Hill Street, and some by the school are still in need of repair. Westman motioned to approve purchasing more road patch material. Fritel second. Vote all aye. m/c/a.

Discussion was held regarding the trees at 7th and Carvell, that were not trimmed according to the city engineer's specifications based on the city Planning & Zoning Ordinance. Tabled until the city gets the attorney's recommendations.

Presented was the State of North Dakota's open comment policy. Swanson moved to adopt and approve the policy. Westman second. Vote, all ayes. m/c/a.

Council reviewed letter of interest. Fritel motioned to appoint Kristen Weltikol to Adam's vacant council seat, until the 2026 election. Swanson second. Vote, all ayes. m/c/a.

Westman motioned to approve free hall use for the holiday events; Community Club's Fall Festival on October 19th, Library Halloween Party on October 31, Tree Lighting on November 30, and Santa Days on December 7th. Swanson second. Vote, all ayes. m/c/a.

Discussion was held on refinancing of the \$75k balance owed on the Loader with a five-year contract. Swanson motioned to approve the new contract for refinancing the balance owed. Westman second. Vote, all ayes. m/c/a.

Bills to pay in October were presented. Fritel motioned to approve to pay the bills. Swanson second. Vote all aye. m/c/a.

Bills to pay-October 2025		
ENTITY	Description	AMOUNT
Blue Cross Blue Shield of ND	Medical Insurance (Employer Portion)	1,000.00
Circle Sanitation	Garbage Service Contract	4,328.75

Doug Zabka	Broken Water Line Repair	100.00
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) SEP	1,029.03
Ferguson Water Works	Annual Software Fees, underpayment	1,426.88
First District Health	Water Testing	30.00
G & P Commercial Sales	Janitorial supplies Dish towels, paper products	261.34
Gronos Construction, Inc	Roofing Material Down Payment - Hall	17,500.00
Gronos Construction, Inc	Roofing Material Down Payment - Senior Center	8,300.00
Max Farm Service	Fuel Costs	329.38
McLean County Sherriff's Dept.	Law enforcement Contract	2,739.23
MDU	Natural Gas Utilities	86.17
Menards	Inv 95731, 96055,97310, 96640	436.69
Microsoft Office	Cloud Storage	2.14
Municipal Judge	Monthly Pay	178.00
NorDak North Publications	Publications	164.35
NPRWD	Purchased Water	4,763.15
Ottertail Power Company	Electric Utilities	1,151.35
QuickBooks	Online Subscription	297.00
Randy Swanson	Sickle Mowing	280.00
Rolling Hills Lumber	Paint	17.98
RTC	Phone and Internet	415.00
Tammy Hauf	Hall Rental Cleaning Fee Return	75.00
US Postal Service	1 ROLL POST CARD & 2 Rolls Regular (Lead Line Letters)	217.00
Totals		45,145.43

September Financial Reports were presented. Westman motioned to approve. Fritel second. Vote, all ayes. m/c/a.

3rd Quarter Budget Check report was presented for the general fund. Swanson motioned to approve. Fritel second. Vote, all aye. m/c/a.

Office supplies requested: meeting folders. Swanson motioned to approve. Fritel second. Vote all aye. m/c/a.

Westman motioned for meeting to adjourn. Swanson second. Vote, all aye. m/c/a.

Meeting adjourned.

Next regular city council meeting to be held on November 03, 2025, at 7:00 pm.

Samuel Adams, Mayor

Anita Porter, Auditor