

The Max City Council met Wednesday October 9, 2024, at 7:00 pm. Mayor Zabka, and council members; Swanson, Fritel, and Westman were present. Adams absent. Visitors in attendance were Kathy Huettl, and Nathan Amick of Ackerman Estvold.

Meeting called to order.

Swanson moved to approve and dispense with reading minutes from September. Fritel second. Vote all aye. m/c/a.

Discussed was the Recreational vehicle being used as living quarters. It is council's consensus to contact city attorney about moving forward with Ordinance Violation fines, and reassess at the next meeting.

Planning and Zoning, Kathy Huettl, recommended a building permit to build a Lean to, on Lot 1, 2 of block 11. Westman motioned to approve. Swanson second. Vote all aye. m/c/a. Also, a recommendation was made for a moving permit, to move a manufactured home onto lot 1, 2 of block 16. Swanson motioned to approve. Westman 2<sup>nd</sup>. Vote all aye. m/c/a.

Court report was presented, the citation numbers are low.

Presented was the Over 55 Club Property Use agreement. Swanson motioned to approve. Westman second. Vote all aye. m/c/a.

Discussed was the possibility of converting to an electronic water meter system. It will depend on the costs and the availability of funds. Nathan Amick will look into a company that offered information on their services.

Maintenance discussed the need to mow and repair the fence at the lagoon, cleaning up the shop by the water tower, and possibly put up for sale unnecessary items, including the old city pickup. Swanson motioned to run ads announcing the items for bids after an inventory of said items. Fritel second. Vote all aye. m/c/a. Also discussed was the need of a new water pump for hydrants, and a poll saw to trim tree limbs. Fritel motioned to approve the purchases. Swanson second. Vote all aye. m/c/a. Also discussed, was the need of a new water heater for the senior center. Swanson motioned to approve the purchase. Fritel second. Vote all aye. m/c/a.

Bids were submitted for the previously discussed road repairs. Westman moved to approve the bid from Dakota Paving, and to move ahead with the project. Swanson second. Vote all aye. Swanson motioned to allocate and approve the Prairie Dog Funds to be used for the project. Fritel second. Vote all aye. m/c/a.

A new site authorization was presented from the Douglas Sportsman's Club to add Bingo to the Pour Choice Bar & Grill's gaming activities. Fritel moved to approve. Westman second. Vote all aye. m/c/a.

Swanson moved to add Craig Smith and Shawn Fritel to the Menards account. Westman second. Vote all aye. m/c/a.

A request was made to the city to approve the purchase of a Christmas Tree for the Community Club's Tree Lighting event. Swanson moved for the city to spend \$300 towards the tree. Fritel second. Vote all aye. m/c/a.

Fritel motioned to approve the free use of the Hall for the Library Halloween party on October 31<sup>st</sup>. Swanson second. Vote all aye. m/c/a. Westman motioned to approve free use of the hall for the Community Club's Fall Festival on October 27<sup>th</sup>. Fritel second. Vote all aye. m/c/a.

Discussion was held on the costs for employee medical benefits, and is recommended that a combined total of \$1,150 a month for employee medical be provided by the city. Swanson motioned to approve. Vote all aye. m/c/a

Discussion was held about utility costs for city hall. It is agreed that a share of the costs for maintenance, and utilities should be paid by the food pantry. Westman moved to request for the food pantry to pay \$200 a month. Swanson second. Vote all aye. m/c/a. The mayor directed the auditor to contact the city attorney to update the property use agreement between the food pantry and the city. Approval of the agreement tabled until next meeting.

Bills to be paid in October were presented. Westman motioned to approve paying the bills. Swanson second. Vote all aye. m/c/a.

<b>BILLS TO PAY- OCTOBER 2024</b>		
<b>ENTITY</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Circle Sanitation	Garbage Service Contract	4,336.50
Coal County Coal Conversion	Annual Dues	141.00
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) SEPT 2024	694.05
Fireside Office Solutions	New Printer	998.00
First District Health	Water Testing	30.00
Max Farm Services	Fuel Costs	209.00
McLean County Sherriff's Dept.	Police Protection	2,685.52
MDU	Natural Gas Utilities	68.33
Menards	Heating & Air Filters	105.48
Microsoft Office	Cloud Storage	2.14
Municipal Judge	Monthly Pay	178.00
ND Employment Tax	Quarter 3-Paid Online	144.00
ND Unemployment Tax	Quarter 3-Paid Online	280.22
NorDak North Publications	Publishing- estimated	139.94
NPRWD	Purchased Water	4,727.45
Office of the State Auditor's Office	Financial Review Fees	495.00
One Call	Utility Locates	6.00
Ottertail Power Company	Electric Utilities	1,243.85
QuickBooks	October Subscription -25.00 is for accounting service	150.40
Rolling Hills Lumber	Roof supplies	101.50
RTC	Phone & Internet Utilities	410.00
US Postal Service	1 ROLL Post card & 1 roll regular stamps	129.00
Wild Prairie Solutions, LLC.	Inv #372, 373, 374, Curb Stop Repairs	6,055.00
Zenz Auto	City Vehicle, break repairs	354.95
<b>Totals</b>		<b>23,685.33</b>

Financial Reports including the Quarter 3 Budget Check were presented. Swanson motioned to approve the reports. Fritel second. Vote all aye. m/c/a.

Office Supplies requested are 1 500-count box of envelopes, 1 box of legal-sized hanging folders, historic document display book for the museum, and highlighters. Fritel motioned to approve the purchases. Westman second. Vote all aye. m/c/a.

Fritel motioned for meeting to adjourn. Swanson second. Vote all aye. m/c/a. Meeting adjourned.

Next City Council Meeting will be held on November 4, 2024, at 7:00 pm.

Aaron Zabka-Mayor

Anita Porter-Auditor