

The Max City Council met Monday, September 9, 2024 at 7:00 pm. Mayor Zabka and Council Members Swanson, Fritel, Adams, and Westman present. Visitors in attendance were Tim Marsh and Jody Gullickson.

Meeting called to order.

Adams moved to approve and dispense with reading of minutes from August. Swanson second. Vote all aye. m/c/a.

Discussion was held about the Judge Krebsbach's offer of pro bono salary to the city. ND Century Code Chapter 40-18-06 states that a Municipal Judge must be paid. No changes to salary will be made.

Adams motioned to approve the purchase of air filters and fluorescent bulbs requested for maintenance. Westman second. Vote all aye. m/c/a.

Presented were bids from Wild Prairie Salutations for the most urgent curb stop repairs for this year. Westman moved to approve the bids in the amount of \$\$7,155. Fritel second. Vote all aye. m/c/a.

The 2023 Annual Financial Report was presented with changes made by the State. The most notable changes this year will be a new fund added called "City Maintenance and Infrastructure". Maintenance wages will be moved to this fund from the HWY/Street Maintenance Fund. Also, a new fund will be added called the "Loader Fund" for the loader payment. City Sales tax has been used to pay for these items, but will go directly to the two new funds instead of from the General Fund, where originally designated. Adams motioned to approve and accept the Financial Review. Westman second. Vote all aye. m/c/a. The city had end of the year positive balances in the Water Fund in the amount of \$5,709, and \$15,573 in the Sewer Fund. Swanson motioned to transfer the positive fund balances to their designated investment bank accounts. Fritel second. Vote all aye. m/c/a.

Adams motioned for the auditor to order the city vehicle caution lights. Swanson second. Vote all aye. m/c/a.

Discussion was held on the possibility of putting a fishing dock at Elbow Lake next spring. Council will look into what it entails as far as, location, maintenance, storage, and funding opportunities.

Bills to pay in September were presented. Fritel motioned to pay the monthly bills. Adams second. Vote all aye. m/c/a.

BILLS TO PAY- Sept. 2024		
ENTITY	DESCRIPTION	AMOUNT
ACME Tools	DeWalt Trimmer Line	39.94
Circle Sanitation	Garbage Service Contract	4,336.50
Doug Zabka	Parts and Air Conditioning Repair	198.00
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) Aug 2024	461.49
First District Health	Water Testing	30.00
Garrison Insurance	City Pick Up Insurance	229.00
Max Farm Services	Fuel Costs Estimated	500.00
McLean County Auditor	Election Fees	139.50

McLean County Sherriff's Dept.	Police Protection	2,685.52
Menards	Wiper Blades & Supplies	58.90
MDU	Natural Gas Utilities	72.69
Microsoft Office	Cloud Storage	1.99
Municipal Judge	Monthly Pay	179.00
NorDak North Publications	Publishing- estimated, waiting for the bill	200.00
NPRWD	Purchased Water	5,280.95
Ottertail Power Company	Electric Utilities	1,237.80
QuickBooks	September Subscription -12.90 is for accounting service	150.40
Quill LLC	Notary Stamp-paid back by auditor (August)	44.06
Steins Inc.	Shop Towels & Cleaner	128.49
Roger Westman	Air Filters	8.58
RTC	September Phone Bill-Estimated	408.17
Swanston Equipment	Oil and Filters	88.45
US Postal Service	2 Rolls Post Card Stamps- Certified Letter-9.68 (Tibbels Invoice)	121.68
Totals		16,601.11

Monthly financial reports were presented with YTD balances, and the designated changes required from the state. Swanson motioned to approve the financial reports. Fritel second. Vote all aye. m/c/a.

Discussed were delinquent water accounts. The auditor was directed to send pink slips and/or shut off notices as needed.

Adams motioned for meeting to adjourn. Westman second. Vote all aye. m/c/a. Meeting adjourned.

Next council meeting, due to scheduling conflicts will be held on Wednesday, October 9, 2024 at 7:00 pm.

Final Budget Hearing will be held on September 9, 2024 at 7:00 pm.